

**Fruitport District Library**

**Board of Directors**

**Special Meeting**

**June 10, 2020**

The special meeting was called to order by chair Rose Dillon at 5:34 p.m. Present were Ruth Woodward, Laura Oldt, Angela Johnston, and Mary Weimer. Junella Rule and Bill Overkamp were excused. Library Director Adam DeWitt was also present.

**Reports:**

The Library Director announced that the due date for all materials currently checked out from the library is June 30. All fines have been suspended through September 1. Due to the COVID-19 pandemic, all performers and presenters for the Summer Reading Programs will be online. There have been 27 patrons who have requested digital access cards.

The secretary's report was accepted.

The treasurer's report for April included: deposits of \$195,236.70; withdrawals of \$15,280.30; savings account interest of \$2.93; and a Master Card balance of \$484.71.

Motion by Ruth Woodward, seconded by Angela Johnston, to pay bills in the amount of \$15,780.48. Motion passed unanimously by roll call vote.

May financial figures were \$5,396.90 in deposits; withdrawals of \$14,344.96; savings account interest of \$2.53; and a Master Card balance of \$822.37.

Motion by Laura Oldt, seconded by Ruth Woodward, to pay May's bills in the amount of \$9,681.70. Motion passed unanimously by roll call vote.

There were no deposits in June; withdrawals of \$8,686.78; and savings account interest of \$2.61 with a Master Card balance of 1788.13.

Motion by Mary Weimer, supported by Angela Johnston, to pay June invoices of \$9,687.36 contingent on Joshua Datte's providing an invoice for final board approval. Motion passed unanimously by oral vote.

Motion by Laura Oldt, seconded by Angela Johnston, to ask if Joshua Datte will continue to serve through September 30 in order to complete the audit and to give the board time to hire a bookkeeper. Motion passed unanimously by oral vote.

**New Business:**

Motion by Laura Oldt, seconded by Ruth Woodward, to approve the Reader Zone Summer Program. Motion passed unanimously by roll call vote.

Motion by Ruth Woodward, seconded by Angela Johnston, to approve the COVID-19 Preparedness and Response Plan as amended. Motion passed unanimously by roll call vote.

Motion by Ruth Woodward, seconded by Angela Johnston, to approve the COVID-19 Reopening Policy as amended. Motion passed unanimously by roll call vote.

Basement water problems continue with each rain. Laura Oldt suggested getting bids on gutters. Rose Dillon, Mark Boone and Adam Dewitt will check on the roof conditions and the warranty on the roof.

Motion by Laura Oldt, seconded by Mary Weimer, to approve the daily screening policy. . Motion passed unanimously by roll call vote.

Patrons may begin to return library materials via the drop box beginning June 16. Curbside pick up of materials will be available beginning Thursday, June 18; and the library will re-open on June 24 with COVID-19 precautions in place.

Meeting adjourned at 8:46 p.m.

Mary Weimer

Secretary